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Approved For Release 2003/04/17 : CIA-RDP80-04004R000200110001-3

17 May 1963

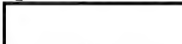
MEMORANDUM FOR: Director of Security

SUBJECT : Office of Security Statistical Report  
for APRIL 1963

1. The attached tables and charts reflect some of the activities of certain components of the Office during APRIL 1963.
2. The statistics in the tables are compiled by the component concerned and refer to the current month.
3. The charts are prepared in this office from the statistics in the tables and afford a means of comparing the various accomplishments, work loads, and activities from the beginning of the current fiscal year to date.
4. Following are noteworthy items for the month:
  - a. The Director of Security briefed General Joseph Carroll, Director, DIA, on security matters of current mutual interest.
  - b. In furtherance of current excellent liaison relationships with the Metropolitan Police Department, the Director of Security and other senior officials of the Office were hosts at a luncheon for Deputy Chief Roy Blick and Captain Scott Moyer of the Metropolitan Police Department.



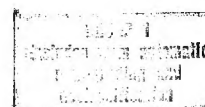
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- d. Office training activity during the month included a training course for Security Officers under assignment to overseas bases and stations, a physical security 

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, and the completion of Special Agents Training Course #34.



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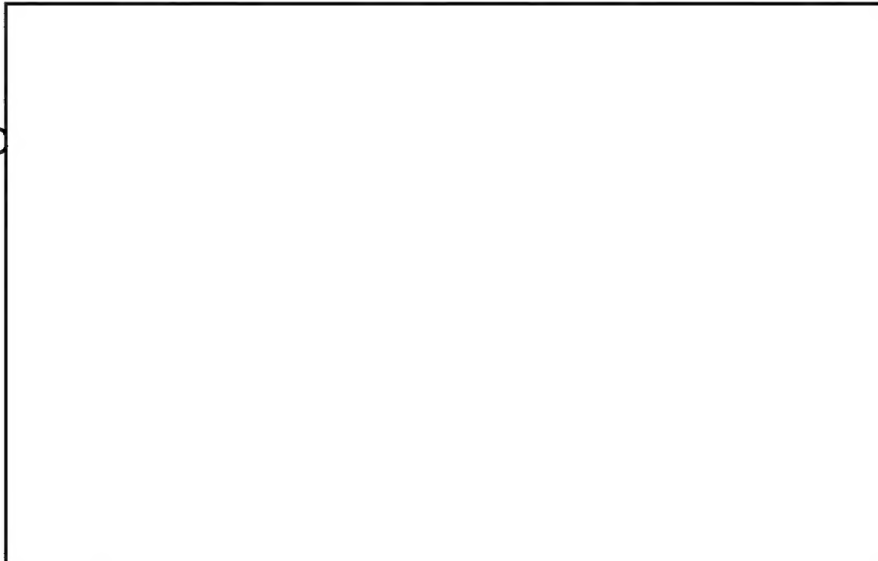
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e. The Office was extensively engaged in rendering support to the three Agency Staff employees involved in Project [ ] It is anticipated that this support will be required for the indefinite future. At this point the following has been accomplished:

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f. Workload figures continued to reach record highs. Three thousand and ninety-two overt and semicovert cases were received. The previous high was 2,714 received during the month of March 1963.

g. The Office participation in the National Health Agencies Drive and the Joint Service Crusade was highlighted by the following statistics:

| <u>National Health Agencies</u> |                |                  | <u>Joint Service Crusade</u> |                |                  |
|---------------------------------|----------------|------------------|------------------------------|----------------|------------------|
| <u>% of Partic-</u>             | <u>Average</u> | <u>Amount</u>    | <u>% of Partic-</u>          | <u>Average</u> | <u>Amount</u>    |
| <u>ipation</u>                  | <u>gift</u>    | <u>Collected</u> | <u>ipation</u>               | <u>gift</u>    | <u>Collected</u> |
| 98.1%                           | \$2.22         | \$941.40         | 97.7%                        | \$1.36         | \$574.80         |

The Agency figures were as follows:

|     |        |     |        |
|-----|--------|-----|--------|
| 85% | \$3.66 | 76% | \$2.09 |
|-----|--------|-----|--------|

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h. During the month the Agency was host to the current class of the National War College. In this connection, the Office participated in rendering miscellaneous support and provided a briefing of the Security Alarm Control Center. [ ]

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25X1A9A [ ] a senior official of the Office and a graduate of the War College, served as a host to the group.

i. The Deputy Director of Security (PPS) and the Chief, Technical Division, briefed the members of the CIA-DIA Scientific Guidance Panel on countermeasure techniques and equipment.

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k. An Office of Security Directive was prepared to implement Action Memorandum No. 22 from the Executive Director reaffirming the responsibility of each Agency employee to report the details of unauthorized disclosures to the Office of Security. The Directive established the Area Security Officers as a reporting channel, and the Executive Staff was designated as the focal point to receive information regarding all unauthorized disclosures.

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m. An Office-wide survey of liaison relationships with DIA and the quality of these relationships was conducted in connection with an Agency-wide study.

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n. [ ] members of the Security Patrol completed an orientation tour of the Headquarters Building conducted by the Safety Officer. This program was instituted to qualify the Patrol for effective action in the event of emergencies at the Headquarters Building.

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o. The Chief, Special Security Center, met with a representative of DIA to discuss procedures for obtaining uniformity in personnel investigative and evaluation criteria as utilized by the various governmental components for special type clearances (SI, T, ). The proposed procedures and the proposed standardization will be submitted to the Security Subcommittee of USIB for approval and submission to USIB and dissemination to the Intelligence Community.

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Executive Officer

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